
Citrus Orchard Foreman Occupational Learning

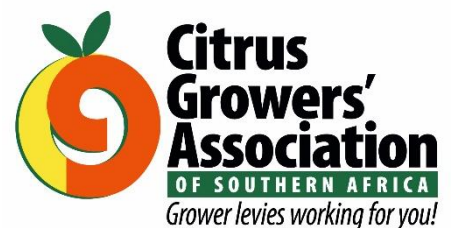
Formative Activities
Assessment Guide

J2:
Production Stock
Management

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Activity F1 – Workplace Production Stock Management

Answer the following questions based on the farm you are completing your work experience at:

1. Who is in charge of production stock?

Pertinent Information	Marks Awarded:
Personnel in charge of stock management	1

2. Name 3 items of production stock used:

Pertinent Information	Marks Awarded:
3 items of production stock	3

3. Describe the stock management system used:

Pertinent Information	Marks Awarded:
Type of stock management system (e.g. We use an electronic system that workers input paper forms into, which automatically orders stock replacements and monitors levels)	4

4. Name two advantages and two disadvantages of the system:

Pertinent Information	Marks Awarded:
Two advantages (e.g. The system automatically performs stock management actions and thus saves time, the system is less vulnerable to human error)	2
Two disadvantages (e.g. The system was expensive to install, the software can develop bugs)	2

5. How often are stock audits performed?

Pertinent Information	Marks Awarded:
Regularity of stock audits	2

6. Who performs stock audits?

Pertinent Information	Marks Awarded:
Personnel responsible for stock auditing	1